



KINE 3460 Regional Human Anatomy I Winter 2019

COURSE INSTRUCTOR

Instructor: Dr. Janessa Drake (2030 Sherman Health Science Research Centre)
Email: spine@yorku.ca
Teaching Assistants: Sam Vasilounis & Heather Johnston

COURSE INFORMATION

Lectures: Monday/Wednesday, 10:30 pm – 11:20 pm, RS 201
Labs: W 11:30am-1:30, 1:30 pm - 3:30 pm, 3:30pm-5:30pm, 160 Farquharson
Webpage: <https://moodle.yorku.ca>
Email Hour: Tuesdays 10-11am

PREREQUISITE / CO-REQUISITE

HH/KINE 2031 3.0 – Human Anatomy

Please note: It is strongly recommended that HH/KINE 2031 3.0 – Human Anatomy be completed prior to enrolling in HH/KINE 3460 – Regional Human Anatomy I

EXPANDED COURSE DESCRIPTION

This 3 credit course provides students with a detailed regional anatomical study of the upper and lower extremities through a series of lectures and laboratories. Lectures are supplemented by short videos, invited guests and discussion opportunities when appropriate. Laboratories in this course use natural and replica human bones to study the human skeletal system. Additional resources, such as models and cross-sectional diagrams may be used to support an understanding of the structure and function of the human muscular system.

COURSE LEARNING OBJECTIVES

Students upon successful completion of this course in human gross anatomy will have an excellent understanding of the anatomical structures located in the above named regions. Since this course is taught through a regional approach, students will also have an appreciation of the relationship among the various structures (skeletal, muscle, circulation, nerves, etc.) in a region.

REQUIRED READINGS

A list of scholarly articles relating to the variety of topics covered will be posted to Moodle when required.

SUGGESTED READINGS (Available @ Steacie on Reserve)

Drake, Vogl, Mitchell, Gray's Anatomy for Students 3rd Edition, Elsevier, USA, 2013.

COURSE EVALUATION

Academic Integrity Module*	Bonus	Due 10:30am on 21 st January 2019
Midterm	40%	In-class, 11 th February 2019
Lab Test 1	5%	In-lab, 13 th February 2019
Lab Test 2	15%	In-lab, 3 rd April 2019
Final Exam	40%	TBA

*Students can earn 2 bonus marks: 1 on the midterm + 1 on the final exam by submitting a screen shot showing they have completed 100% of the SPARK Academic Integrity module by the above deadline. The SPARK module link is posted on the course Moodle site and here: <https://spark.library.yorku.ca/academic-integrity-what-is-academic-integrity/>

The Professor and TA will NOT be available to answer questions or provide clarification 24 hours prior to the deadline of the presentation, paper, midterm, and the final exam regardless if such inquiries are made in-person, by telephone, email, or any other communication forms.

Final course grades may be adjusted to conform to Program or Faculty grades distribution profiles.

POLICIES

Grading:

The grading scheme for the course conforms to the 9-point grading system used in undergraduate programs at York (e.g., A+ = 9, A = 8, B+ = 7, etc.). Marked materials will bear either a letter grade designation or a corresponding number grade (e.g. A+ = 90 to 100, A = 80 to 90, B+ = 75 to 79, etc.). For a full description of York grading system see the York University Undergraduate Calendar.

It is the student's responsibility to review returned material to ensure that the marks earned are accurate. Any appeal for grade revision (a) must be received by the instructor WITHIN 7 CALENDAR DAYS of the date the work was returned to the class; (b) must be MADE IN WRITING; and (c) must EXPLICITLY STATE why you believe the mark is in error. Grade disputes after this 7 calendar-day period will NOT BE CONSIDERED. Individual questions or sections of an exam or assignment will not be re-marked, however you may request the ENTIRE document be re-marked, where your overall mark may INCREASE, DECREASE, or REMAIN THE SAME.

Missed Lab Test:

If you know in advance that you will not be able to write a lab test at the scheduled time and date you must notify Dr. Drake in writing at least 7 calendar days prior to the scheduled test date. You must provide documentation to support your request to miss the test. If your documentation is accepted, you may be able to write an alternate test IF one is offered or the weighting of the lab test will be added to the final exam weighting.

For unforeseen events, if Dr. Drake is provided acceptable and verifiable medical documentation (or equivalent compassionate) within 72 hours after the missed test time. If your documentation is accepted, you may be able to write an alternate test IF one is offered or the weighting of the lab test will be added to the final exam weighting.

Please note: It is highly unlikely that a make-up lab test will be available due to the bell-ringer style of the lab tests, and the heavy usage of lab space (shared-use; multiple courses require the same anatomy lab space). Further extensions or accommodation beyond any initial arrangements will require students to submit a formal petition to the Faculty.

Missed Exam:

If you know in advance that you will not be able to write an exam on the scheduled date you must notify the Course Instructor in writing at least 7 calendar days prior to the scheduled exam date. For unforeseen events, if the Instructor is provided acceptable and verifiable medical (or equivalent compassionate) documentation within 72 hours after the missed exam time, a makeup midterm or deferred final MAY be able to be written if offered. If a makeup midterm is not offered, the midterm weighting will be added to the final exam. Alternate arrangements are not automatic, but MAY be made at the discretion of the Course Instructor. Further extensions or accommodation beyond any initial arrangements will require students to submit a formal petition to the Faculty.

Email and Voicemail Policy:

All electronic communication with the Course Instructor/TAs must be through your York University preferred email address and contain the course code in the subject line (KINE 4475). Emails are a form of communication and the spelling, grammar, and tone will reflect your communication skills. Students may address the Course Instructor as Dr. Drake. Write emails using professional language that would be acceptable in a workplace to a manager. Include your first and last name, and York student ID# in emails. Emails in inappropriate form/language (ex. text messaging language – c u l8r, disrespectful, etc.) will not be read or returned. Depending on the level of clarification and/or number of questions per email (1-2 questions is appropriate), and frequency of emails, at the Course Instructor's discretion, emails may not be answered and a meeting with the student will be arranged and/or content addressed in class. Emails will only be responded to during work hours, 9 am to 5 pm, Monday through Friday, to ensure equal access is provided for all students in the course. The Course Instructor may also have an assigned email hour, when emails will be responded to immediately (dependent on demand). Again, the Course Instructor and TAs will not respond to emails to answer questions or provide clarification within 24 hours before any deadline or exam time.

Student Code of Conduct:

Students and Instructors are expected to maintain a professional relationship characterized by courtesy and mutual respect and to refrain from actions disruptive to such a relationship. Moreover, it is the responsibility of the instructor to maintain an appropriate academic, and the responsibility of the student to cooperate in that endeavour. Further, the Instructor is the best person to decide, in the first instance, whether such an atmosphere is present in the course. You must conduct yourself in accordance with York University's Student Code of Conduct. This includes in class, in lab, and online (Moodle, Facebook PASS, social media, etc.). You are responsible to ensure your behaviour is appropriate. A statement of the policy and procedures involving disruptive and/or harassing behaviour by students in academic situations is available <http://www.yorku.ca/oscr/pdfs/StudentCodeOfConduct.pdf>

Student Code of Rights and Responsibilities:

This Code is intended to be educative and promote accountability among students toward their peers and other members of the York community. This Code identifies those behaviours that are disruptive to the educational purposes of the University, make the campus less safe, diminish the dignity of individuals and groups, and the enjoyment of their rights. It applies specifically to students because the behaviours of non-student members of the University community are held to comparable standards of account by provincial laws, University policies and their unions' collective agreements. Information about how to address a concern or a complaint regarding a faculty or staff member can be found at www.yorku.ca/oscr/studentconduct.html.

York is committed to civil discourse and the free and open exchange of ideas between community members and as such, nothing in this Code is intended as a method or excuse to suppress peaceful protest, civil debate or other lawful conduct so long as student responsibilities as outlined in Section 4 are being upheld.

<http://www.yorku.ca/oscr/pdfs/CodeofRightsandResponsibilities.pdf>

Plagiarism and Academic Integrity:

Students are expected to maintain the highest standards of academic integrity related to issues such as cheating, plagiarism, authentic documentation, etc. Breaches of academic integrity will not be tolerated. Students are required to complete the online SPARK Academic Integrity module to complete this course:

<https://spark.library.yorku.ca/academic-integrity-what-is-academic-integrity/>

The School of Kinesiology & Health Science takes academic dishonesty very seriously and will abide by York University's Senate Policy on Academic Honesty to adjudicate all cases.

Students are expected to make efforts to discourage any and all (un)intentional breaches from their course work. Students are expected to complete their own work without significant assistance, in part or whole, on assignments and exams. Students are expected to act in accordance with the Senate Policy on Academic Honesty and are responsible for familiarizing themselves with these guidelines. Breaches of academic integrity will be handled under the disciplinary proceedings as outlined in

<http://www.yorku.ca/secretariat/policies/document.php?document=69>.

Access/Differently Abled Students:

York provides services for students with disabilities (including physical, medical, learning and psychiatric disabilities) needing accommodation related to teaching and evaluation methods/materials. It is the student's responsibility to register with disability services as early as possible to ensure that appropriate academic accommodation can be provided with advance notice. You are encouraged to schedule a time early in the term to meet with each professor to discuss your accommodation needs. Failure to make these arrangements may jeopardize your opportunity to receive academic accommodations. Requiring accommodation does not relieve students from following the course policies. Additional information: <http://cds.info.yorku.ca/>

IMPORTANT COURSE INFORMATION FOR STUDENTS

All students are expected to familiarize themselves with not only the above information, the information posted on the course Moodle site, but also the following information which is available on the Senate Committee on Curriculum & Academic Standards webpage (see Reports, Initiatives, Documents):

http://www.yorku.ca/secretariat/senate_cte_main_pages/ccas.htm

- York's Academic Honesty Policy and Procedures/Academic Integrity Website
- Ethics Review Process for research involving human participants
- Course requirement accommodation for students with disabilities, including physical, medical, systemic, learning and psychiatric disabilities
- Student Conduct Standards
- Student Right and Responsibilities
- Religious Observance Accommodation
 - Contact the Course Director within the first three weeks of class to notify of conflicts with labs and/or midterms and as soon as possible for the final exam.